



MIDDLEBURG TOWN COUNCIL
Regular Monthly Meeting Agenda
Thursday, December 9, 2021
Town Office, 10 W. Marshall Street
6:00 PM



- I.** Call meeting to order
- II.** Pledge of Allegiance
- III.** Roll Call
- IV.** Special Recognition by Mayor and Council
 - IV.A.** Council Approval - Resolution of Appreciation - Reggie Cooper
[120921 - Resolution of Appreciation - Reggie Cooper.pdf](#)
 - IV.B.** Council Approval - Resolution of Commendation - Jim Herbert
[120921 - Resolution of Appreciation - Jim Herbert.pdf](#)
 - IV.C.** Council Approval - Resolution of Support - Middleburg Community Charter School
[120921 - Resolution of Support - M CCS.pdf](#)
 - IV.D.** Council Approval - Resolution of Appreciation - Mark Davis
[120921 - Resolution of Appreciation - Mark Davis.pdf](#)
 - IV.E.** Council Approval - Resolution of Commendation - Middleburg American Legion Post 295
[120921 - Resolution of Commendation - American Legion Post 295.pdf](#)
- V.** Public Comment
- VI.** Public Hearing and Related Action Items
 - VI.A.** Mid-Year Amendments to FY '22 Budget
[2021.12.09 TC Memo-FY22 Budget Amendments REV.pdf](#)
- VII.** Public Presentations
- VIII.** Staff Reports
 - VIII.A.** November 2021
[November 2021 Utilites Report.pdf](#)
[Monthly Report - November 2021 - Town Clerk.pdf](#)
[Treasurer's Report - November 2021.pdf](#)

[Town Council Notes 12.09.2021 - Business Development & Community Partnerships.pdf](#)
[Deputy Town Manager report 2021_12.pdf](#)
[2021-11 - Police.pdf](#)
[December 2021 Town Attorney Report.pdf](#)

VIII.B. Town Hall Project - Town Clerk North
[Town Hall Project Report 12-09-21.pdf](#)

IX. Reports of Town Committees/Council Liaisons (if applicable)

X. Consent Agenda

X.A. Council Approval - November 18, 2021 Regular Council Meeting Minutes
[11-18-2021 - Regular Council Meeting Minutes.pdf](#)

X.B. Council Approval - Temporary Construction Easements - Town Hall Project
[2021.12.09 Approval of Deeds and Easements for Town Hall Project FINAL.pdf](#)

XI. Action Items (Non Public Hearing Related)

XI.A. Council Approval - Health Center Fund Donations - Health Center Advisory Board
[2021.12.09 Health Center Advisory Board Donations.pdf](#)
[Donation List-FY22 TC Meeting v2.pdf](#)

XI.B. Council Approval - Scope of Work - MCCI - Online Meals Tax Collections
[Memo - Phase 2 - MCCI Agreement for Online Meals Tax Collections.pdf](#)
[MCCi ServicesOrder - Online Meals Tax Collections.pdf](#)

XI.C. Council Approval - Bid - Wayfinding and Street Signs
[2021.12.09 Memo - Award contract - Wayfinding and Street Signage FINAL.pdf](#)
[IFB - Wayfinding and Street Signs FINAL.pdf](#)
[Middleburg Comprehensive Sign Plan FOR BID reduced size.pdf](#)
[Middleburg Wayfinding Sign System FOR BID.pdf](#)

XII. Discussion Items

XIII. Information Items

XIV. Closed Session

XIV.A. Closed Session - Appointments to Town Boards/Committees/Commissions; Discussion of Award of Public Contract Involving the Expenditure of Public Funds; Probable or Actual Litigation (BLAs); Legal Advice of Legal Counsel
[120921 - Closed Session - Apts to Town Committees; Legal Advice of Counsel; Award of Public Contract \(revised\).pdf](#)

XV. Adjournment